



**DRAFT STATEMENT OF PROCEEDINGS FOR THE REGULAR MEETING OF  
THE LOS ANGELES COUNTY FIFTH DISTRICT CONSOLIDATED  
OVERSIGHT BOARD, TO THE SUCCESSOR AGENCIES OF:**

**Arcadia, Burbank, Claremont, Glendale, Glendora, Lancaster, La Verne,  
Monrovia, Palmdale, Pasadena, San Dimas, Santa Clarita, South Pasadena,  
Temple City**

**Dissolved: Duarte, Sierra Madre**

**KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 374-A  
LOS ANGELES, CALIFORNIA 90012**

***Friday, January 31, 2025  
4:00 P.M.***

AUDIO FOR THE ENTIRE MEETING. (25-1098)

**Attachments:** [Audio](#)

**I. CALL TO ORDER AND ROLL CALL**

1. Call to Order and Roll Call. (25-1043)

**Chair Koffroth called the special meeting to order at 4:16 p.m. Martha Arana, Administrative Staff, called the roll.**

Present: Chair Steve Koffroth, Board Member Mark Berry, Board Member Candace Jones and Board Member Anish Saraiya

Absent: Board Member Greg Nehen

**II. ADMINISTRATIVE MATTERS**

2. Land Acknowledgment by Chair Koffroth. (25-1044)

**Chair Koffroth recited the Land Acknowledgment.**

**DRAFT**

**III. RECOMMENDATIONS**

3. Recommendations: Item 1) Adopt Resolution No. OB-2025-01, A Resolution of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving the Administrative Budget 25-26a and Administrative Budget 25-26b. Item 2) Adopt Resolution No. OB 2025-02, A Resolution of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving a Recognized Obligation Payment Schedule for the fiscal period commencing from July 1, 2025 through June 30, 2026 and taking related actions. (24-6055)

**Rae Bowman, Deputy Administrative Services Director, City of Monrovia, presented to the Oversight Board. Ms. Bowman highlighted that the Monrovia Successor Agency is continuing to wind down the activities of the Redevelopment Agency. The Monrovia Successor Agency has disposed of seventeen properties and has two remaining properties. Ms. Bowman reported that the Monrovia Successor Agency will file a Last and Final ROPS in the next few years.**

**On motion of Board Member Jones, seconded by Board Member Berry, duly carried by the following vote, the Fifth District Consolidated Oversight Board adopted Item 1) Adopt Resolution No. OB-2025-01, A Resolution of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving the Administrative Budget 25-26a and Administrative Budget 25-26b. Item 2) Adopt Resolution No. OB 2025-02, A Resolution of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving a Recognized Obligation Payment Schedule for the fiscal period commencing from July 1, 2025 through June 30, 2026:**

**Ayes:** 4 - Chair Koffroth, Board Member Berry, Board Member Jones and Board Member Saraiya

**Absent:** 1 - Board Member Nehen

**Attachments:** [Staff Report 2025-01](#)  
[Staff Report 2025-02](#)  
[ROPS Schedule 2025-26](#)  
[Resolution No OB 2025-01](#)  
[Resolution No OB 2025-02](#)  
[Administrative Budget](#)  
[Public Comment/Written Correspondence](#)

4. Recommendation: Adopt Resolution Nos. OB 2025-001 and OB 2025-002, Resolutions of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving the Recognized Obligation Payment Schedule ("ROPS 25-26") for the period of July 1, 2025 through June 30, 2026, including the Administrative Budget (Administrative Budget 25-26), for the Successor Agency to the Community Redevelopment Agency of the City of Palmdale. (24-6056)

**Janelle Samson, Director of Operations, City of Palmdale, provided an overview of the 2025-26 ROPS and the Administrative Budget, and was assisted by Suzanne Harrell, Consultant, Harrell and Company Advisors. Ms. Samson reported that the Palmdale Successor Agency will not be able to file a Last and Final until the property sale of the long-range property management plan is completed, and the transit village development agreement is negotiated, and conditions are fulfilled. Following Ms. Samson's presentation, Chair Koffroth inquired on the status for the three contiguous properties and if there is any future action regarding these properties. Ms. Samson stated that the direction for these properties is currently unclear since it would require action from their City Council. She mentioned that the entitlement process was initiated in December 2024 by the current developer, and it is anticipated that there will be an attempt to move forward with that prior to taking any action.**

**Chair Koffroth questioned if the timeline for the DDA Transit Vlg Townhomes will be shortened by the development agreement and the timeline regarding a Last and Final ROPS submission. Ms. Harrell responded that it will probably take two years to complete the transfer of the property which includes getting through the entire entitlement process. She stated that the best probable outlook for submitting a Last and Final ROPS would be in the next two ROPS cycles.**

After discussion, on motion of Board Member Jones, seconded by Board Member Berry, duly carried by the following vote, the Fifth District Consolidated Oversight Board adopted Resolution Nos. OB 2025-001 and OB 2025-002, Resolutions of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving the Recognized Obligation Payment Schedule (“ROPS 25-26”) for the period of July 1, 2025 through June 30, 2026, including the Administrative Budget (Administrative Budget 25-26), for the Successor Agency to the Community Redevelopment Agency of the City of Palmdale:

**Ayes:** 4 - Chair Koffroth, Board Member Berry, Board Member Jones and Board Member Saraiya

**Absent:** 1 - Board Member Nehen

**Attachments:** [Staff Report](#)  
[ROPS Schedule 2025-26](#)  
[Resolution No. OB 2025-001](#)  
[Resolution No. OB 2025-002](#)  
[Resolution No. SA 2024-014](#)  
[Resolution No. SA 2024-015](#)  
[Administrative Budget](#)  
[Public Comment/Written Correspondence](#)

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5. Recommendation: Adopt Resolution No. OB-25-01, a resolution of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving the Recognized Obligation Payment Schedule ("ROPS 25-26") for the period of July 1, 2025, through June 30, 2026, for the Successor Agency to the Former Redevelopment Agency of the City of Pasadena. (24-6057)

**Christopher Page, Economic Development Project Manager, City of Pasadena, provided a brief overview of Resolution No. OB-25-01 which covered the ROPS for the period of July 1, 2025, through June 30, 2026. Mr. Page reported that there are two remaining assets, and the City of Pasadena is continuing to look for opportunities to dispose of them.**

**On motion of Board Member Jones, seconded by Board Member Berry, duly carried by the following vote, the Fifth District Consolidated Oversight Board adopted Resolution No. OB-25-01, a resolution of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving the Recognized Obligation Payment Schedule ("ROPS 25-26") for the period of July 1, 2025, through June 30, 2026, for the Successor Agency to the Former Redevelopment Agency of the City of Pasadena:**

**Ayes:** 4 - Chair Koffroth, Board Member Berry, Board Member Jones and Board Member Saraiya

**Absent:** 1 - Board Member Nehen

**Attachments:** [Staff Report](#)  
[ROPS 2025-26](#)  
[Resolution No OB-25-01](#)  
[Public Comment/Written Correspondence](#)

6. Recommendation: Adopt Resolution Nos. OB-2025-01, OB-2025-02 and OB-2025-03 Resolutions of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2025 through June 30, 2026, including the Administrative Budget, for the Successor Agency to the Former Redevelopment Agency of San Dimas and approving the outstanding city loans to be included July 1, 2025 through June 30, 2026 Recognized Obligation Payment Schedule for the Successor Agency of the Former Redevelopment Agency to the City of San Dimas pursuant to Health and Safety Code Section 34180 (g). (24-6059)

**Michael O'Brien, Administrative Services Director, City of San Dimas, presented to the Oversight Board. Mr. O'Brien provided an overview of Resolution Nos. OB-2025-01, OB-2025-02, and OB-2025-03, which covered the ROPS and Administrative Budget for Fiscal year 2025-26.**

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On motion of Board Member Jones, seconded by Board Member Berry, duly carried by the following vote, the Fifth District Consolidated Oversight Board adopted Resolution Nos. OB-2025-01, OB-2025-02 and OB-2025-03 Resolutions of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2025 through June 30, 2026, including the Administrative Budget, for the Successor Agency to the Former Redevelopment Agency of San Dimas and approving the outstanding city loans to be included July 1, 2025 through June 30, 2026 Recognized Obligation Payment Schedule for the Successor Agency of the Former Redevelopment Agency to the City of San Dimas pursuant to Health and Safety Code Section 34180 (g):

**Ayes:** 4 - Chair Koffroth, Board Member Berry, Board Member Jones and Board Member Saraiya

**Absent:** 1 - Board Member Nehen

**Attachments:** [Staff Report \(ROPS\)](#)  
[Staff Report \(Admin Budget\)](#)  
[ROPS Schedule 2025-26](#)  
[Resolution No OB-2025-01](#)  
[Resolution No OB-2025-02](#)  
[Resolution No OB-2025-03](#)  
[Admin Budget](#)  
[Outstanding City Loans](#)  
[Public Comment/Written Correspondence](#)

7. Recommendation: Adopt Resolution No. OB 2025-01, a Resolution of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2025 through June 30, 2026, for the Successor Agency to the Former Redevelopment Agency of the City of Santa Clarita. (24-6060)

**Puujee Wrinkle, Financial Analyst, City of Santa Clarita, presented to the Oversight Board. Ms. Wrinkle provided a brief overview of Resolution No. OB 2025-01, which covered the ROPS for period of July 1, 2025 through June 30, 2026 and answered questions posed by the Oversight Board. Chair Koffroth inquired on the Last and Final ROPS. Ms. Wrinkle responded that the City of Santa Clarita is in the process of evaluating the Last and Final and expects to have it completed by next year.**

**After discussion, on motion of Board Member Jones, seconded by Board Member Berry, duly carried by the following vote, the Fifth District Consolidated Oversight Board adopted Resolution No. OB 2025-01, a Resolution of the Los Angeles County Fifth Supervisorial District Consolidated Oversight Board approving the Recognized Obligation Payment Schedule (ROPS) for the period of July 1, 2025 through June 30, 2026, for the Successor Agency to the Former Redevelopment Agency of the City of Santa Clarita:**

**Ayes:** 4 - Chair Koffroth, Board Member Berry, Board Member Jones and Board Member Saraiya

**Absent:** 1 - Board Member Nehen

**Attachments:** [Staff Report](#)  
[Resolution No OB 2025-01](#)  
[ROPS Schedule](#)  
[Public Comment/Written Correspondence](#)

#### **IV. MISCELLANEOUS**

##### **MATTERS NOT POSTED**

8. Matters not on the posted agenda, to be place on the agenda for action at a future meeting. (25-1045)

**There were none.**

**Attachments:** [Public Comment/Written Correspondence](#)

##### **PUBLIC COMMENT**

9. Opportunity for members of the public to address the Los Angeles County Fifth District Consolidated Oversight Board on items that are within the subject matter jurisdiction of the Oversight Board. (25-1047)

**There were none.**

**Attachments:** [Public Comment/Written Correspondence](#)

##### **ADJOURNMENT**

10. Adjournment of the January 31, 2025 Special Meeting. (24-0459)

**The next regular meeting of the Fifth Supervisorial District Consolidated Oversight Board is scheduled to take place on February 13, 2025, at 10:00 a.m. The special meeting was adjourned by Chair Koffroth at 4:40 p.m.**